

**CITY OF LINCOLN
POLITICAL SIGN REQUIREMENTS**

The City of Lincoln added Section 16.03.030 (9) to their Municipal Code regarding temporary political signs. Ordinance 827B was approved on November 27, 2007 by the Council and became effective December 27, 2007. The Ordinance is attached for your review and compliance regarding temporary political signs.

RESPONSIBLE PARTY INFORMATION:

Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

Alt Phone: _____

Sign Message: _____

Election Date: _____

No signs may be posted until (maximum of 60 days **prior** to election): _____

All signs will be removed by (maximum of 21 days **after** election): _____

\$250 Deposit (Required for Signs 16 square feet or larger) Received Date: _____

☐ Check #

☐ Cash

Checks submitted will be processed and deposited by the City. Once all signs have been verified as having been removed, refunds will be issued **upon request**. Requests for refunds must be submitted within 60 days following Election Date shown above.

Responsible Party acknowledges that no later than _____ (date) all political signs must be removed to the satisfaction of the City of Lincoln or risk citation or loss of deposit.

Signature of Responsible Party

Date

City Clerk/Representative

Date

Who will be placing/removing signs? (i.e.: Self, Volunteers, Contractor, etc.): _____

*If a paid contractor or private business is hired to erect/remove temporary political signs, they must obtain a City of Lincoln business license prior to placing/removing any signs within the City.

Will a Contractor/Business be Placing/Removing Sign(s):

☐ Yes

☐ No

If Yes -Business Name: _____

Contact/Phone: _____

Office Use Only: Business License verified: ☐ Yes ☐ No (explain)

Each location where signs with a total area of 16 sq. ft. or larger will be placed must have permission from the property owner or their agent, as well as permission for removal by the City is necessary. Attach separate sheets for each location.

Please provide complete information for each location:

Property Owner Name: _____ *Phone: _____

Property Owner Address: _____

Property Owner City/State/Zip: _____

Signs Size: _____

Sign Location: _____
(Please attach a map if available)

PROPERTY OWNER PERMISSION FOR CITY TO ENTER AND REMOVE SIGNS:

I, _____, property owner, do hereby grant permission to the
CITY OF LINCOLN to enter my property located at _____
to remove sign(s), if the abovenamed Responsible Party fails to remove signs within 21 days after the election
for which the signs were erected.

Signature

Date

*In the event of an absentee property owner, a verification by phone will be required. Please ensure you have provided the correct contact phone number for the property owner/agent above.

Attachment: City of Lincoln Ordinance 827B

cc: City of Lincoln Code Enforcement Division
City of Lincoln Police Department

ORDINANCE NO. 827B

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LINCOLN
ADDING SECTION 16.48.060 TO THE LINCOLN MUNICIPAL CODE
REGARDING TEMPORARY POLITICAL SIGNS

Recitals

WHEREAS, the City Council declares that the purpose of this ordinance in regulating temporary political signs is to preserve and protect the public health, welfare and safety. It is intended to facilitate movement and ensure safety in public areas and on public rights-of-way. It is also intended to enhance the physical appearance of the city, make the city a more enjoyable and pleasing community, and to create a more attractive economic and business climate.

WHEREAS, the City Council adopts this ordinance based upon the following findings:

1. When temporary political signs are not properly regulated and timely removed, they contribute to visual clutter, confusion, aesthetic blight, and create an unpleasant impression. They may cause traffic hazards and impede rather than enhance commerce. In such situations, such signs may fail to achieve their original objective of communication. The primary communicative purpose for said signs is relevant during a reasonable time period before and after an election. Failure to appropriately regulate temporary political signs adversely affects the public health, safety and welfare.
2. Property and facilities located within the public right-of-way, such as utility poles, benches, hydrants, bridges, sidewalks, traffic sign posts, and similar structures are not by tradition or designation a forum for communication by the general public. The Council wishes to preserve these structures for their intended purpose, which is the safe, efficient, and pleasant movement of vehicular and pedestrian traffic, and the safe operation of utility systems.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LINCOLN DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 16.48.060 is hereby added to the Lincoln Municipal Code to read as follows:

"Section 16.48.060 Temporary Political Signs. Temporary political signs pertaining to an election to any public office or ballot measure shall be subject to the following requirements:

1. No sign shall exceed 32 square feet.
2. No sign shall be placed on public property or within any public right-of-way.
3. No sign shall be erected earlier than 60 days prior to the election to which it pertains, and shall be removed within 21 days after such election.
4. No sign shall be placed on private property without the permission of the property owner. Signs with areas 16 square feet or larger will require written permission from the property owner, and the property owner shall also provide written permission to allow the City to enter the property and remove the sign(s), if the responsible person or organization fails to do so. For signs 16 square feet or larger, if the property owner is absentee, written permission will not be required provided the sign is placed based on verbal agreement of the property owner or authorized designee, and the person placing the sign(s) provides the City with the name and contact information of the person giving permission and the date the permission was obtained.
5. No signs shall be erected until the responsible person or organization has placed a \$250 refundable deposit with the City Clerk's Office. This deposit, less any charges for removal of unlawfully placed signs, shall be refunded if the signs are removed within 21 days after the election for which the signs were erected. For signs 16 square feet or larger, at the time the deposit is made, the responsible person or organization shall provide the City Clerk's Office with a map showing the locations of the signs and provide copies of the private property owner's written permission for the erection and removal of the signs or the information required based on verbal agreement to place the signs. The map shall be updated within three working days if additional signs are placed.
6. Private businesses, whose business is placing political signs, shall acquire a business license from the City of Lincoln before placing any signs within the City limits. Private businesses hired to place signs within the City limits are required to follow the terms of this ordinance. Private businesses that do not obtain a business license or violate the terms of this ordinance may be subject to fines of up to \$1,000.00.

Section 2. Within fifteen (15) days of the passage of this ordinance, a copy shall be published once in the News Messenger, a newspaper of general circulation within the City.

PASSED AND ADOPTED this 27th day of November, 2007, by the following roll call vote:

AYES: COUNCILMEMBERS: Stackpoole, Cosgrove, Short, Santini, Nakata

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None



Mayor

ATTEST:



City Clerk

Ordinance No. 827B

First Reading: 11.13.07

Second Reading: 11.27.07

Effective Date: 12.27.07